



Riviera Hire cc

Credit Application Form

Application for credit facilities – Business application		
I/We [insert name] (the customer) hereby apply for credit facilities for the opening of an account with Riviera Hire cc.		
SECTION A: To be completed by all applicants <i>Mark with an X the relevant legal entity under which the account will be operated.</i>		
Business legal entity	Check	Completion instructions
Sole proprietor	<input checked="" type="checkbox"/>	Complete sections A, B, D and E
Partnership	<input checked="" type="checkbox"/>	Complete sections A, B, D and E
Close corporation	<input checked="" type="checkbox"/>	Complete sections A, C, D and E
Registered company	<input checked="" type="checkbox"/>	Complete sections A, C, D and E
The account shall be opened in the name of:		Registered name: [insert registered name] Trading name: [insert trading name]
Physical address of customer being chosen as domicilium citandi ex executandi		[insert physical address] [insert physical address] [insert physical address] Postal code: [code]
Postal address		[insert postal address] [insert postal address] [insert postal address] Postal code: [code]
Billing address (if different from above)		[insert billing address] [insert billing address] [insert billing address] Postal code: [code]
Telephone numbers		Area code: [code] No.: [insert tel. no.] Area code: [code] No.: [insert tel. no.]
Facsimile number		Area code: [code] No.: [insert tel. no.]
Contact person for account queries		Name: [insert name] Position: [insert position] Tel no.: [insert tel. no.] E-mail address: [insert details]
Names of authorised users		[insert name] [insert name] [insert name] [insert name]
Bankers		
1. Bank		[insert bank]
2. Branch		[insert branch]
3. Account number		[insert account no.]
4. Account name and description of account		[insert account name and description of account]
5. If less than three years, provide previous bank account details		[insert previous bank details]

Premises: <input type="checkbox"/> Owned <input type="checkbox"/> Lease <input type="checkbox"/> Rented					
Name of landlord: 🖱️ [insert name]					
Address of landlord: 🖱️ [insert address]					
Landlord's telephone no.: 🖱️ [insert telephone no.]					
Guarantees in favour of other creditors 🖱️ [insert details]					
List all sureties, cession of debtors and notarial bonds 🖱️ [insert details]					
List all judgements and liquidations/sequestrations against the business or its principals 🖱️ [insert details]					
Can the latest audited financial statements be made available? <input type="checkbox"/> Yes <input type="checkbox"/> No					
SECTION B: Sole Proprietor/Partnership					
Date of commencement of business: 🖱️ [insert date]					
Nature of business: 🖱️ [insert name of business]					
Full names of proprietor/partners	Identity number	Residential address	Home telephone no.		
🖱️ [insert names]	🖱️ [insert ID no.]	🖱️ [insert address]	🖱️ [insert tel no.]		
🖱️ [insert names]	🖱️ [insert ID no.]	🖱️ [insert address]	🖱️ [insert tel no.]		
🖱️ [insert names]	🖱️ [insert ID no.]	🖱️ [insert address]	🖱️ [insert tel no.]		
🖱️ [insert names]	🖱️ [insert ID no.]	🖱️ [insert address]	🖱️ [insert tel no.]		
Details of fixed property owned: 🖱️ [insert details]					
Address	Stand no. and township	Bond holder (bank)	Estimated value	Outstanding balance on the bond	In whose name is the property registered?
🖱️ [insert address]	🖱️ []	🖱️ []	🖱️ []	🖱️ []	🖱️ []
🖱️ [insert address]	🖱️ []	🖱️ []	🖱️ []	🖱️ []	🖱️ []
🖱️ [insert address]	🖱️ []	🖱️ []	🖱️ []	🖱️ []	🖱️ []
SECTION C: Close Corporations/Registered Companies					
Registered office address: 🖱️ [insert registered office address]					
Corporation/Company registration:			Registration no.: 🖱️ [insert registration no.] Incorporation date: 🖱️ [insert incorporation date]		
If a subsidiary company, state name of holding company: 🖱️ [insert name of holding company]					
Does the corporation/company trade under any other name/s? <i>Mark with X</i> Yes <input type="checkbox"/> No <input type="checkbox"/>					
If yes, provide details of all other trading names: 🖱️ [insert trading names]					

Trading name	Physical address	Nature/type of business		
👉 [insert trade name]	👉 [insert address]	👉 [insert details]		
👉 [insert trade name]	👉 [insert address]	👉 [insert details]		
👉 [insert trade name]	👉 [insert address]	👉 [insert details]		
Date established: 👉 [insert date]				
Auditors/accounting officers of the close corporation/company				
Company name	Address	Contact person	Telephone no.	
👉 [insert company name]	👉 [insert address]	👉 [insert name]	👉 [insert tel. no.]	
👉 [insert company name]	👉 [insert address]	👉 [insert name]	👉 [insert tel. no.]	
👉 [insert company name]	👉 [insert address]	👉 [insert name]	👉 [insert tel. no.]	
Members of the close corporation/directors of the company				
Full names	Residential address	Identity no.	Telephone no.	
👉 [insert full name]	👉 [insert address]	👉 [insert ID no.]	👉 [insert tel. no.]	
👉 [insert full name]	👉 [insert address]	👉 [insert ID no.]	👉 [insert tel. no.]	
👉 [insert full name]	👉 [insert address]	👉 [insert ID no.]	👉 [insert tel. no.]	
Details of the official company secretary/public officer				
Full name	Address	Contact person	Telephone no.	
👉 [insert full name]	👉 [insert address]	👉 [insert name]	👉 [insert tel. no.]	
👉 [insert full name]	👉 [insert address]	👉 [insert name]	👉 [insert tel. no.]	
👉 [insert full name]	👉 [insert address]	👉 [insert name]	👉 [insert tel. no.]	
SECTION D: Trade references to be completed by all applicants				
Company name	Contact person	Telephone no.	Address	Outstanding balance
👉 [insert company name]	👉 [name]	👉 [tel. no.]	👉 [insert address]	👉 [insert balance]
👉 [insert company name]	👉 [name]	👉 [tel. no.]	👉 [insert address]	👉 [insert balance]
👉 [insert company name]	👉 [name]	👉 [tel. no.]	👉 [insert address]	👉 [insert balance]
👉 [insert company name]	👉 [name]	👉 [tel. no.]	👉 [insert address]	👉 [insert balance]
SECTION E: To be completed by all applicants				
Approximate value of initial order: R 👉 [insert amount]				
Anticipated monthly purchases: R 👉 [insert amount]				
Credit limit required R 👉 [insert amount]				

The undersigned, who warrants that he/she/they is duly authorised by the Customer (the signatory) accepts the Standard Terms and Conditions which follow this application. The Customer acknowledges that any amount due for goods or services will be due unconditionally within the credit period granted from the date of invoice issued by **Riviera Hire cc**. The signatory hereby binds himself/herself as co-principal debtor jointly and severally. The Customer hereby declares that no cheques will be issued in payment unless there are sufficient funds available and that such funds will remain available in order that all cheque payments will be honoured and that under no circumstances will any cheque be stopped.

I hereby certify that all the above information is correct.

Signed at 🖐️ [insert place] on this the 🖐️ [insert day] day of 🖐️ [insert month] 20 🖐️ [insert year].

Full names 1) 🖐️ [insert full names]

Full names 2) 🖐️ [insert full names]

Signatures 1) Capacity 1)

Signatures 2) Capacity 2)

Witnessed by (Full name) 1) Witnessed by (Full name) 2)

Witness Signature 1) Witness Signature 2)

Please attach copies of the following documents (where applicable):

1. Copy of identity book if you are a sole proprietor or individual
2. Copy of identity book of all principals
3. Cancelled copy of your company letterhead

SECTION F: For office use only

Branch name	🖐️ [insert branch name]
Manager's signature	
Credit references notes	🖐️ [insert credit reference notes] 🖐️ [insert credit reference notes] 🖐️ [insert credit reference notes]
Bank references notes	🖐️ [insert bank reference notes] 🖐️ [insert bank reference notes] 🖐️ [insert bank reference notes]
Trade references notes	🖐️ [insert trade reference notes] 🖐️ [insert trade reference notes] 🖐️ [insert trade reference notes]
Date approved/declined	🖐️ [insert date approved/declined]
Credit terms	🖐️ [insert credit terms]
Credit limit set	🖐️ [insert credit limit set]
Account number allocated	🖐️ [insert account no. allocated]
Comments	🖐️ [insert comments]
Credit manager's signature	